

AUDIT COMMITTEE

MONDAY 29 MARCH 2010
7.00 PM

Bourges/Viersen Rooms - Town Hall

THE CHAIRMAN WILL ASSUME THAT MEMBERS HAVE READ THEIR PAPERS PRIOR TO THE MEETING TO AVOID UNNECESSARY INTRODUCTIONS TO REPORTS. IF ANY QUESTIONS ARE APPARENT FROM THE REPORTS THEY SHOULD BE PASSED TO THE REPORT AUTHOR PRIOR TO THE MEETING

AGENDA

Page No

- 1. Apologies for Absence**
- 2. Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
- 3. Minutes of the Meeting held on 8 February 2010** **1 - 8**
- 4. External Audit: Grant Claim Certification Work** **9 - 16**

To receive the annual assessment of grant claims report produced by External Audit.
- 5. Risk Management and Business Continuity** **17 - 18**

To receive an update on the development of Risk Management and Business Continuity Strategy together with progress in reviewing the risk registers.
- 6. Assurance Framework** **19 - 30**

To receive an update on the Council's Assurance Framework.
- 7. Annual Governance Statement** **31 - 46**

To receive details of the proposed process for the Annual Governance Statement 2009 / 2010.

- 8. Internal Audit Plan and Strategy 2010 / 2011** **47 - 68**
- To receive the Internal Audit Plan and Strategy for 2010 / 2011.
- 9. Feedback Report** **69 - 76**
- To receive a standard feedback report on issues and actions requests made at past meetings of the Committee.
- 10. Work Programme 2010 / 2011** **77 - 80**
- To agree the current work programme for Municipal Year 2010 / 2011 and propose any future training needs.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Gemma George on 01733 452268 as soon as possible.

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

Committee Members:

Councillors M Dalton (Chairman), North (Vice Chairman), Gilbert, Kreling, Rush, Hussain and Goldspink.

Substitutes: Councillors Collins, Khan and Murphy

Further information about this meeting can be obtained from Gemma George on telephone 01733 452268 or by email – gemma.george@peterborough.gov.uk